**Reflection Process**

By B. Polnick and D. Reed

Adapted from The Principal Portfolio, 2nd Edition (2000) by G. Brown and B. Irby

*Artifact: Identify the assignment. (Optional) Include any documents that support your completion of the assignment (documents may be scanned).*

007.1 Attend at least 2 Admission, Review, and Dismissal (ARD) committee meetings and critique the meetings regarding compliance with the Texas Administrative Code (TAC) Title 19, Chapter 89. Adaptations for Special Populations, Subchapter AA: Commissioner’s Rules Concerning Special Education Services.

<http://ritter.tea.state.tx.us/rules/tac/chapter089/ch089aa.html>

*Describe: Describe the findings for the assignments.*

The ARD meetings were for two individual students who were eligible for special education services under IDEA and TEA guidelines. The first student was eligible for services under the categories of a specific learning disability and other health impairment (ADHD) and the other individual for an intellectual disability.

*Analyze: a. Describe the importance of the findings for the assignment.*

The educational diagnostician for both meetings explained the report findings to the committee in reporting the initial referral concern, information gathered, the results of the assessments administered and recommendations based on the findings.

*b. Include connections to your 5 year goals or desired position.*

This is connected to my job duties and responsibilities of becoming an educational diagnostician. I am responsible for reporting testing results and making recommendations and establishing if an individual meets eligibility requirements.

*c. Compare/contrast elements in your findings to your experiences or previous knowledge.*

This is related to my personal experience of practicing administering test, writing reports, and explaining the results.

*Appraise: Critique or describe whether any of your findings were beneficial to you or not.*

My findings are beneficial as I will have to perform the same responsibilities in an ARD meeting. The committee members are relying on me and my findings for eligibility and placement purposes. I will need to be competent and thorough in my explanations to ensure that all committee members understand assessment results.

*Transform: a. Describe any future ideas or insights you gained.*

I gained firsthand experience of the duties of an educational diagnostician and their specific role in an ARD committee meeting.

*b. Describe future plans for use of the ideas presented, including any changes in your current practices or, describe how the information confirmed your current practices and/or beliefs.*

The responsibilities witnessed can be taken and applied in committee meetings when I become an educational diagnostician.