**Reflection Process**

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Adapted from The Principal Portfolio, 2nd Edition (2000) by G. Brown and B. Irby

*Artifact: Identify the assignment. (Optional) Include any documents that support your completion of the assignment (documents may be scanned).*

008.5: Interview a principal regarding the roles and responsibilities of the campus educational diagnostician. Describe the principal’s job expectations for a diagnostician.

*Describe: Describe the findings for the assignments.*

I found that the principal of my school values the professional opinion and point of view of the Educational Diagnostician when a student’s academic achievement level is in question. He feels that diagnostic assessment information can provide a complete view of the child as a student.

*Analyze: a. Describe the importance of the findings for the assignment.*

. The most important aspect that I learned from this activity is that the school administrators play a role in the ARD process.

*b. Include connections to your 5 year goals or desired position.*

This activity connects to my five year goals because in the future I will have to collaborate with the Administrative Team in ARD meetings. Communication is one of the most important things that the committee must practice in order to service students.

*c. Compare/contrast elements in your findings to your experiences or previous knowledge.*

I knew from past experience an administrator had to be present in the meeting. I didn’t know that the administrator had duties to perform that were pertinent to the ARDS completion.

*Appraise: Critique or describe whether any of your findings were beneficial to you or not.*

The findings were beneficial to me because I understand that the results from the Diagnostic portion of my test can be indicators of things outside of the student’s cognitive abilities.

*Transform: a. Describe any future ideas or insights you gained.*

I have learned that all members of the ARD committee have equally important responsibilities when performing the duties of their position. In order to completely perform the ARD to the states standards the team must work cooperatively.

*b. Describe future plans for use of the ideas presented, including any changes in your current practices or, describe how the information confirmed your current practices and/or beliefs.*

In the future I will make sure that the behavioral records that the administrative team collect are included into the Diagnostic Report.